



Outlook Mobile messaging

➤ Setup Manual ◀



Use o2sms to enable your SMS text messaging functionality on your Microsoft Outlook 2007, Outlook 2010. Discover how you can use Outlook Mobile Services

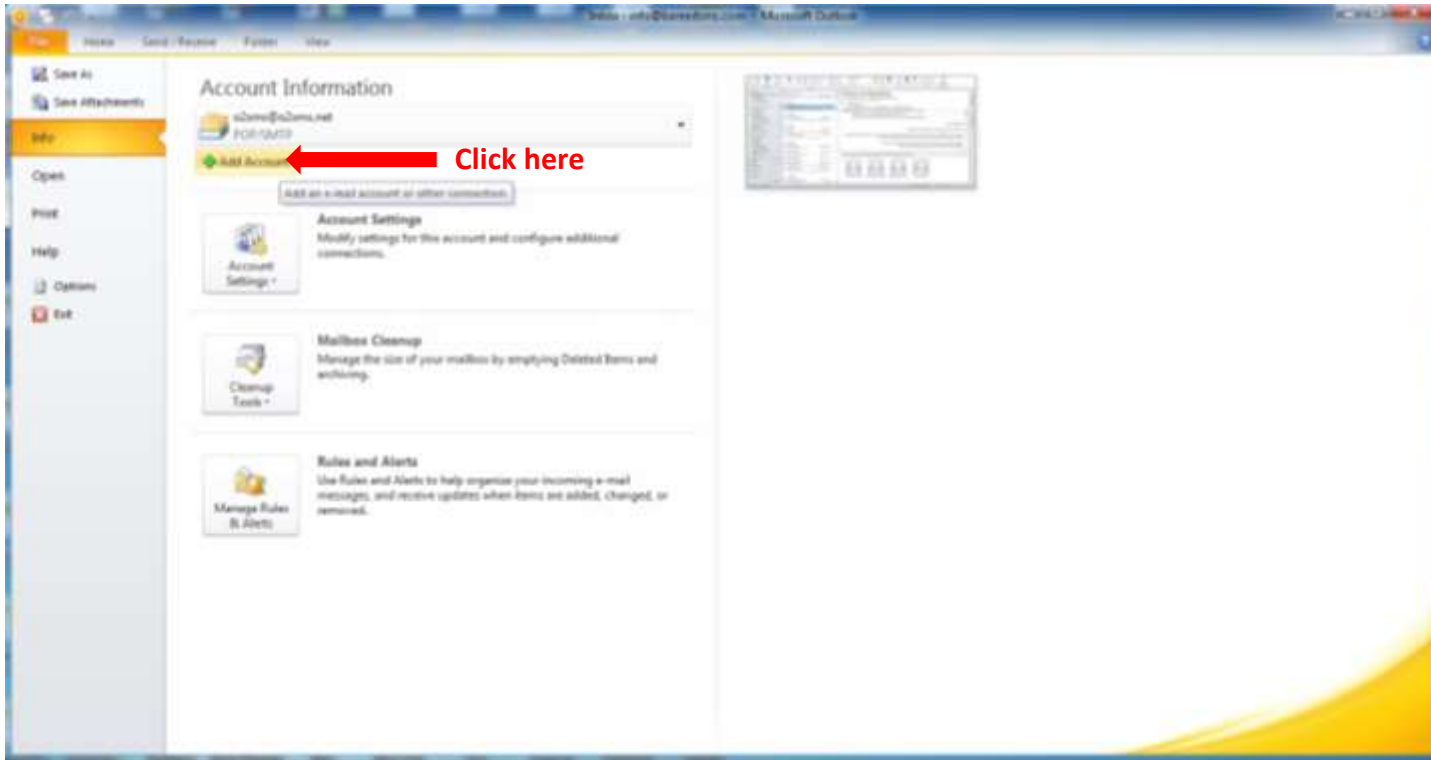


Send SMS text messages to your colleagues directly from your Outlook

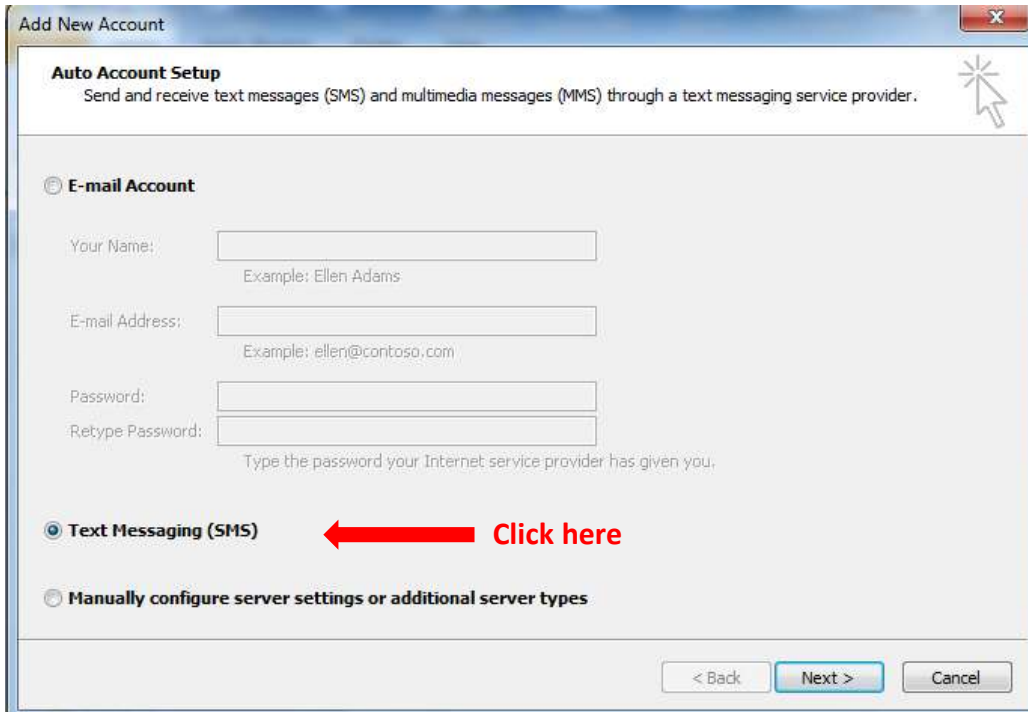


Receive meetings reminders and e-mail notifications on your cell phone

➤ First open your **outlook** ➤ go to **info** ➤ click **Add Account**



➤ Choose Text **Messaging (SMS)** ➤ click **next**



Add New Account

Auto Account Setup
Send and receive text messages (SMS) and multimedia messages (MMS) through a text messaging service provider.

E-mail Account

Your Name:
Example: Ellen Adams

E-mail Address:
Example: ellen@contoso.com

Password:
Retype Password:
Type the password your Internet service provider has given you.

Text Messaging (SMS) ← **Click here**

Manually configure server settings or additional server types

< Back **Next >** Cancel

- Put the following link in **service provider URL** : <https://o2sms.net/oms/oms.asmx>
- Put your o2sms account username in **User ID** & Password in **Password**
- After filling the blanks click **OK**

Outlook Mobile Service Account

Account Settings

Complete each step to create and activate your text messaging account.

Step1: Sign up with a text messaging service provider

Text messages are sent through a third-party service that may charge you a fee that is separate from the charges from your mobile operator. You can review the terms and any associated charges before completing setup.

[Find a text messaging service for your mobile operator.](#)

Step2: Fill in account information

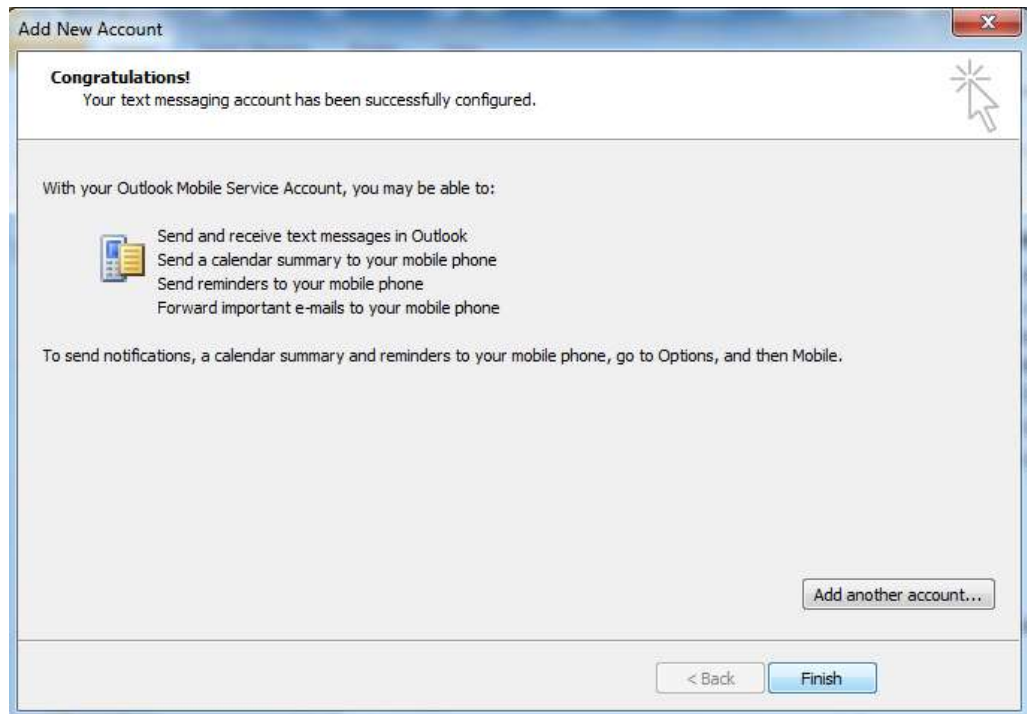
Service Provider URL: ← **write Link**

User ID: ← **username**

Password: ← **Password**

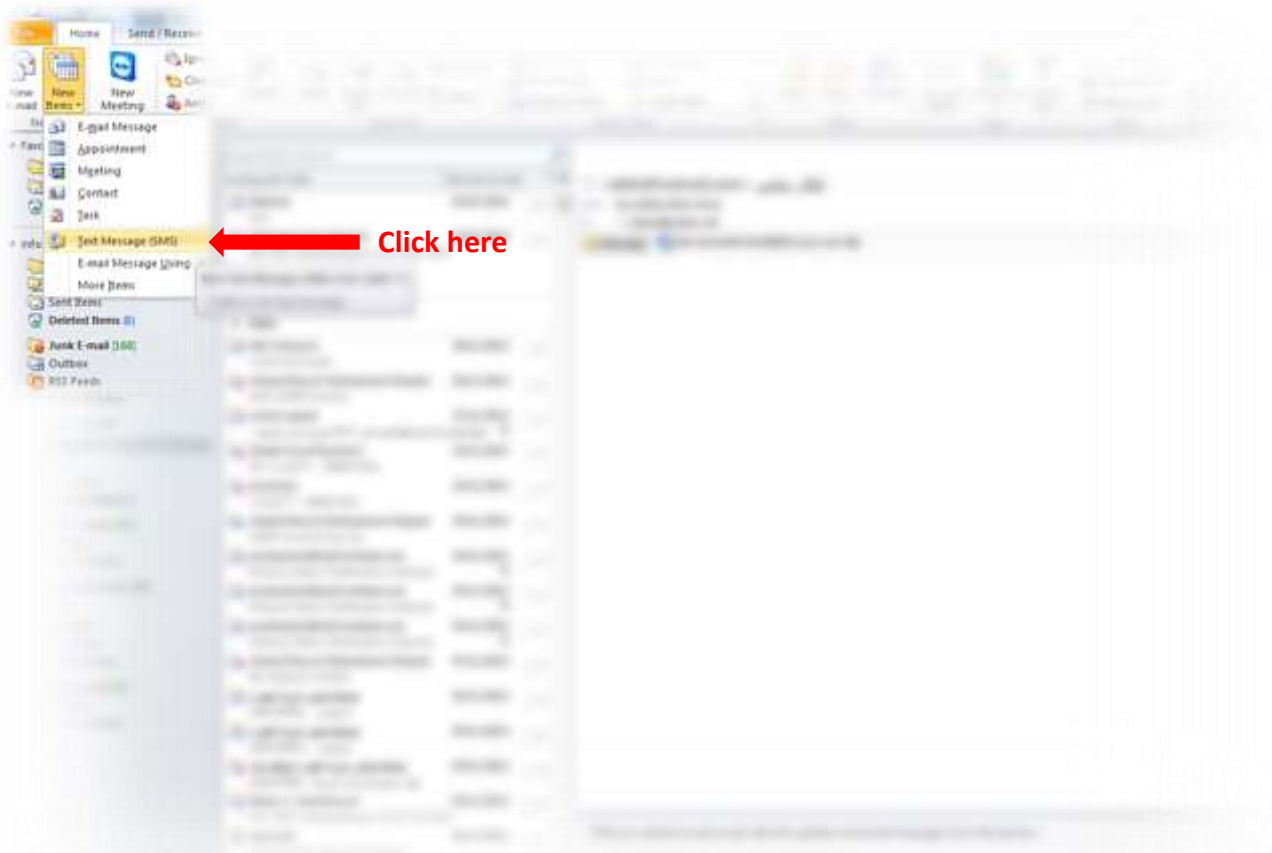
Remember password

➤ Congratulations !! You are Done ➤ Click **finish** to end setup

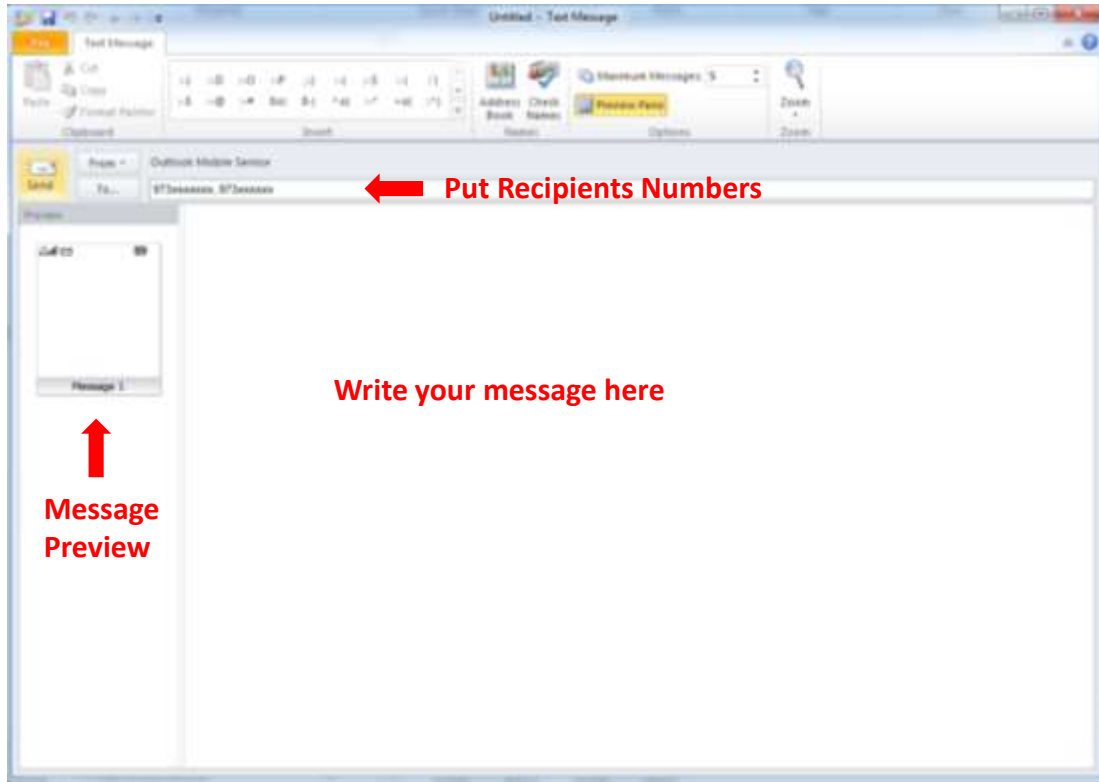


To Start using Outlook with messaging service

➤ Go to **Home** ➤ Click **New Items** ➤ Click on **Text Message (SMS)**



➤ Put Recipients number in **To** box ➤ Write your message in below box ➤ click **send**



Note :

If you want to send message to more than number you have to separate the number by “,” between each number
Example : 97339XXXX, 97333XXXXXX

For more information please contact us:

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